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AUTHOR GUIDELINES

The task of editing papers prior to publication is a mammoth task with many potential challenges to ensure that inter alia they are uniform in appearance, that the references are fully and correctly cited, and that there are no glaring grammatical and other errors.

To facilitate the editing task of the journal staff, it is necessary that authors adhere to the following parameters when formatting their paper for final submission to the journal. Papers deviating from these guidelines may be returned to the author until the following requirements have been met:

Word Processor: MS Word

Page Size: A4 (not Letter)

Margins: Top: 2.3cm Bottom: 2.4cm Left and Right: 2.2 cm

Style: Normal

Font: Times New Roman, 12 point

Spacing: Single

Reference Style: APA (An APA guide is available on the journal website)

It is imperative that authors adhere strictly to the above formatting parameters.

PLEASE NOTE

The use of reference management software, citation management software or personal bibliographic management software is not permitted. Such programmes (as useful as they might be to the author) deeply embed code into the document which can prove difficult to remove.

Removal of such code is essential as it interferes with editing and electronic formatting processes.

Professor C R Stones
Editor-in-Chief

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